**Agenda**

**Pre meeting;**

- Register for ST

- Apply for TT

- Prepare and share reports via email

**Review financial and business Report**

[Preview attachment April 17 meeting.docx](https://mail.google.com/mail/u/0?ui=2&ik=cfb0998259&attid=0.1&permmsgid=msg-f:1630103877657931369&th=169f4ad70ec9ae69&view=att&disp=safe)

**Executive Director Report**

To Be Attached

**Action Sheet**

<https://docs.google.com/spreadsheets/d/191NvLZ1YufkuS0bnFssJ0ObQnHmI1bxXOBt-bSaZ7Ug/edit>

**OLD BUSINESS**

Approve Business Report √

 (Mrs. Nerht Presenting)

Approve Upcoming Expenses (to clearly document the budgets for said events)

 (Either Jacob or Adam Fosse Presenting)

-Summer Training √

-Synodical Convention √

-Youth Gathering √

**NEW BUSINESS**

**Brainstorm**

- Brainstorm LWML √

 (We need to define *who’s responsible* for this event, what *materials* will be presented and who will get those, and discuss *the budget.*)

**Determine tasks for ST.  √(**To determine roles for Summer Training)

 (Pastor Triplett)

- Publicity

- Nominations √

- Discipline

**Review agenda for Annual meeting √**

(Adam)

- Opening Prayer & Devotional thought

- Old Business: Financial Report, Ex Director's Report (Report on Conventions, Vision)

-Recognition of Travel Teams, Address Ex Director and why decisions were made the way they were in January.

- New Business: Introduction of Outgoing Board Members, Election Result, Installation of New, Constitution Changes

- board members

- Closing Prayer

**Other Business**

**Closing Prayer**

**Meeting Minutes**

Meeting began at 7:10pm.

Mrs. Nerht presented business report (at end)

Business report approved

Went over action sheet

Budget for events

Approved 3800 for sending 2 people to the synodical convention

Summer training budget- 3650 Roger motioned to approve, Pastor triplett seconds and approved

National Youth Gathering- Housing- pastor triplett, how many do we need at booth, make slide on website for volunteers, motioned for approval by pastor triplett, discussion of leaving as is, rescinded motion as was approved at annual meeting,

LWML convention- have to vote to approve if over 2 thousand, 2008 motioned by triplett, seconded by roger,

Michigan approved

LEA convention in october- Proposed Katrina go as representation, Roger makes motion to approve, figure out costs at later date, triplett motions to second sending Katrina,

Tabling the constitution until next meeting- looking at more edits, special meeting before June 30th, New positions start 2020, act as a hybrid until full figured out, do we fill vacancies this year, nominations were supposed to be published in the 2 criers prior than summer training, need to be taking nominations now, need to ask people to nominate people, propose Katrina, Pastor Triplett, and Adam make a blurb about nominations with a due date, approve in special meeting prior to May 31, who are nominations getting sent to, Devin and Kailey are nominations committee, sent via email, motion passes

Publicity-

Discipline- dress code- multiple people on this, distribute dress code prior, discipline policy followed,

Team leaders and leaders in training-

Voting coordinator-

If you want a position let Jacob know

Annual meeting agenda- need to include constitution in new business, commissioned to vote, commissioning need to be confirmed, one and done or ask for yearly renewal, supposed to pick secretary, treasurer, and chairperson, picked by board need to fix, 7 voting members and 4 advisory positions, treasurer official advisory position, want to be aware of changes,  address new executive director at annual meeting, not urgent priority, not until have a vision should we find new director, Pastor triplett motions to approve, Devin seconds, agenda passes

Next meeting May 19th 7pm

Pastor triplett closes with devotion

Katrina motions to close, Jacob seconds closed at 9:01 pm

7:00

Attendance gathered

Jacob Fosse

Roger Schafer

Kailey Bales

Rebecca Nehrt

Devin Brammeier

Ethan Beoster

Mark Triplett

Rebecca Nehrt

Jamie louderback

Advisory positions filled by Adam Fosse and Katrina Jurica.

7:10 Meeting called to order and opened in prayer by Jacob Fosse. *Aaron Fosse and Kailey Bales are taking notes.*

7:11 mrs Nehrt was called upon to provide a business and financial report. See report for details regarding that: (attach link) mrs Nehrt said that she would no longer reimburse for New Years t shirts. Whoever is handing them out should collect for them. All applications for ST and TT have been forwarded to Pastor Triplett. Sent email to pastor Triplet to keep him informed about international travel team expenses. Motion made by roger that the buisness report be accepted. Seconded by Devin. The ayes have it.

7:20

Moved into the conventions oafc is being presented at over the summer. Synodical convention on July 20th. The estimated budget for sending two people to this convention is $3,800. Roger moves to accept the budget for the synodical convention. Seconded by Pastor Triplett. The ayes have it. The board has voted to send two people to represent oafc at the synodical convention on July 20th at the cost of 3800 dollars.

7:26 moving  on to summer training. For keynote speakers we are looking at 1500 dollars in fees. We are looking at 1000 dollars for participant food. 800 dollars is provided as a buffer for lack of host homes. It was discussed how much would be needed for printed materials. Nobody was really able to come up with a satisfactory number. Ethan Beoster surmised that it would not be more than $100 dollars. Next people began discussing reimbursing gas especially for larger vans that would show up. Pastor Triplett asked if we’ve reimbursed from congration donations. Mrs Nehrt said that she wrote checks in the past. At summer training one fills when they get there. That receipt is not accepted. One fills  when they leave so that we know how much they used while at summer training and those receipts are accepted. Pastor Triplett asked about getting thrive today dollars for the event. Looking at a grand total of 3650 dollars for summer training projected expenses. Motion made by Roger fto accept the budget for summer training 2019. Seconded by Pastor Triplett. The ayes have it. The motion passes to approve 3650 dollars for summer training 2019.

7:44 moving on to expenses for the booth  at the national youth gathering. Adam Fosse volunteered to represent oafc at this event. Adam started talking about materials that we would bring to that. He and Katrina Jurica are working on condensing and revising Promotional Material. As of right now we will mirror what is going on at the synodical convention. Ambassadors there will be able to help out. Pastor Triplett is concerned that other organizations would have a screen or activity for people to be attracted with. He doesn’t want us to seem old fashioned by pulling out a trifold poster board presentation.  Adam wants to know what time exhibitors will have to be there, seeing as he will be coming from Kansas City. Roger suggested that we promote to ambassadors to volunteer their time at the NYG for helping at the booth, him knowing there are some in Wisconsin.

7:56 Due to the 2,000 expense limit  set by the board we need to vote because the proposed budget by Mrs. Nehrt is over that amount. Pastor Triplett motions to approve LWML expenses. Roger seconds the motion. The ayes have it. The motion carries to allow for 2,008 dollars for the LWML convention.

8:01 Pastor Triplett asked about a convention Katrina was  going to in michigan to make sure all that was covered by oafc. LEA Lutheran Educators Association meeting is in ST Louis this year and Katrina said that she emailed someone and got the number that 850 is the booth fee. Katrina will be there already as a teacher and offers to be there. Dan Bars was contacted and he said  that we have never been représentantes at this LEA conference. Registration continues until the vendor hall is full up. This is Oct 10-11. Roger is a strong proponent of Katrina representing us there and thinks we should look into it. Roger motions that Katrina follow up and find out all expenses. Are we asking for costs of booth or travel expenses. PT hears the motion as Katrina should go ahead and do this and we will vote at a later date to approve  whatever expenses come of it. Mrs Nehrt says that she might go as well. She said that she could stay with her brother outside of St. Louis. PT seconds Rogers motion that we move forward with aquireing the booth and covering expenses for Katrina at LEA. The ayes have it and motion carries.

8:12 discussion on the Constitution revisions wil be tabled for a later date. Looking at the wording as recommended by Deconess Cranst. We will need to  call a special meeting before June 30th so that it can be discussed before presenting to the national convention. If Deaconess Cranst says our RSO status will be maintained if she says so. The revisions must be published in crier on July 1st. So people will fulfill terms into 2020, but terms up in 2019 will be terminated?

8:19 the nominations will need to be voted on and published in the crier by July 1st.

8:21 motion by PT made to put together blurb to be published that we are looking for nominations turned in by appointed board meeting. Roger seconds motion. The ayes have it and motion carries.

8:22 begin determining tasks for summer training. Looking for leaders in devotions and workshops, MC, lead guitarist, training secretary, thank you cards, voting coordinator. Youth, team leader, adult orientations. Adam would like to address dress code issues at some point. Adam thinks dress code issues need to be handled as a group. He has a chain of responsibility planned out. Roger made the point that group leaders who allowed youth to attend should make sure youth have appropriate clothes before leaving for the event. After offering to take the attendee shopping for clothes, we will go to the standard discipline policy.

8:32 the final thing on tonight’s agenda is to approve annual meeting agenda. See tonight’s agenda for details. Discussion about what makes a person eligible to vote at this meeting. Adam says our commissioning form needs to be reviewed for revision and turned into less than a commitment to oafc and more of a focus on being active in the church.

8:41  PT is concerned that the way we handle our treasurer position is not the way it is stated in the constitution. Discussion ensued. We will make sure that the treasurer is elected during the annual board meeting. Amended to annual meeting agenda.

8:49 discussed the need of  executive director. Adam recalled from the January meeting that it was determined to be unfair of the organization to call a ED without vision  or clear expectations of his duties. The issue will also be addressed at the annual meeting as is reflected in the agenda. Mrs. Nehrt reminded the board that there are two ways to proceed in hiring or calling an Executive Director. Leaders in the synod have suggested that there are qualified men and women that could help OAFC and work through the troubles that OAFC is going through. So there are two ways to look at this. We need to keep an open mind, and pray about it.

8:54 Motion made by Pastor Triplett to accept the agenda for the 2019 annual meeting to be held at summer training. Seconded by Devin. Motion carried unanimously.

Discussion for may 19th as the next board meeting. 7 pm.

8:56 closed in devotion by PT from john 1.

9:00 Motion made by Devin to adjourn the meeting. Seconded by Jacob. Motion carries and meeting adjourned.

1. Finance Report –

Bradford National Bank (2/28/2019) - $53,770.38

Church Extension Fund (12/31/2019) – 56,718.53

Cash Flow 1/1/2019 through 4/14/2019

**INFLOWS**

2018 New Year's Gathering 28.52

2018 Purchase 41.71

2018 Sales 13.50

2019 New Year's Gathering 394.00

2019 Purchase 46.51

2019 Spring Travel Team Offering 99.07

2019 Summer Training:Registration 50.86

2019 Weekend Offering:Chicago 65.00

AmazonSmile 26.83

Church Donation 225.00

Individual Donation 6,155.41

LCMS Foundation 1,718.44

Memorial Donation 20.00

Thrivent Choice 1,200.00

Vanco:Individual Donation 500.00

TOTAL INFLOWS 10,584.85

**OUTFLOWS**

2019 Face-to-Face Board Meeting 1,023.48

2019 New Year's:t-shirts 286.76

2019 Shipping For Orders 48.98

Bank Service Charge:Vanco 7.72

Business Expense

 Business Expense:Brochures 559.25

 Business Expense:Corporation Fee 10.00

 Business Expense:Mailing Supplies 27.50

 Business Expense:Post Office Box 62.00

TOTAL Business Expense 658.75

Insurance:Business Auto 681.00

LWML Convention:Booth And Registration 500.00

Publicity:Conferences:English District 25.00

TOTAL OUTFLOWS 3,231.69

OVERALL TOTAL 7,353.16

1. LWML International Convention – Mobile, AL - June 20-23, 2019 ($2979.48)
* Sandra has registered as volunteer and she will also be exhibitor ($90.00)
* Rebecca has registered as exhibitor ($500.00)
* Table set-up is Wednesday: 1-6 p.m. or Thursday: 7-9 a.m.
* 1 room in a hotel has been reserved ($718.20) (June 18 – June 22), once we know when we are traveling, we might be able to cancel one night.
* Travel to and from Houston by car - (468 miles one way) - $542.88 ($.58/mile)
* Travel to and from Greenville by car – (740 miles one way) - $858.40
* Food allowance per day ($30.00 X 2) - $240.00
* Electric/Internet – $30.00 (15.00 for each)
1. I forwarded these emails to Pastor Triplett:
2. **Jacob Gillard** <jacob@calms.org>Feb 22 at 12:36 PM

Hi, I was a commissioned ambassador and adult leader back in the day. I just returned from Nicaragua and saw an opportunity for youth to lead evangelism in the church. I could see 4 to 8 youth for 3 to 6 weeks. Let me know if we should discuss more. Blessings, Jake

Rev. Jacob Gillard, Executive Director, [CALMS.org](http://www.calms.org/)

**Jacob Gillard -** jacob@calms.org - (612) 567-0059

1. Pastor Mike Michalk – March 29, 2019

Are you going to be at the LCMS National Youth Gathering in Minneapolis this July? Are you going to be offering some "servant events" giving youth opportunity to canvass/witness in the area?

**Pastor Mike Michalk**

**Mt. Olive Lutheran Church, Mound, Minnesota**

**(Missouri Synod)**

**Email:****pastor.mtolivemound@gmail.com**

**Office: 952-472-2756**

**Cell: 952-388-3858**

1. Looking back at the New Year’s Gathering – OAFC has never reimbursed or purchased T-shirts. The t-shirts have always been paid for at the New Year’s gathering (if they were available) by the persons attending. The low cost of $15.00 for the whole gathering has never included a t-shirt. On the other hand, the registration cost at summer training has always included a t-shirt and the t-shirts are paid for with OAFC funds. I am not interested in changing this policy. T-shirts can be purchased for New Year’s, but the OAFC office will not reimburse for them. The t-shirts are optional for the group that is hosting the activity and can be purchased and paid for by the attendees at the gathering. That way the registration cost does not have to change, and t-shirts are optional, not something that has to be done. That could not be done this year because reimbursement for t-shirts was not asked for until the gathering was over. This year $394 came in and the t-shirts cost $286.00. (It was hard to know the exact cost of the NY gathering, because all the food for the gathering and the board meeting was charged on the same receipts, so all receipts were charged as board meeting expenses, except the t-shirts.) This is also the policy for travel team shirts (whether it is the summer travel team , spring team, or international team). The office does not order, pay or reimburse for t-shirts, only summer training. If in the future, t-shirts are purchased for something other than summer training and the purchasers forget to get payment for the shirts at the event, thepurchasers will be responsible for contacting anyone that owes for a shirt.
2. I emailed Deaconess Dorothy Krans about constitution changes. She responded:
* Section 4:  Please state specifically in this section that all board members will be LCMS.
* We have in the constitution how we as a group amend the constitution and bylaws, but the board is wondering about the synod and making sure that the changes are in line with synod. We have approved 2 other changes in the bylaws, but we didn't know if we need to get synod's approval before they are put on the agenda of the annual meeting, or if we need to have the vote for change at the annual meeting this summer and then send them to synod for final approval. Do the changes get sent to you or our District president? What is the process?  You are correct that changes should be sent to us.  I would offer that you may want to make the DP aware of the Bylaw changes also.
1. Is there a 2019 budget?

Can we officially vote to spend $25.00 for Katrina to have an exhibitor’s table at the English District’s conference.

Katrina called last week about wanting to have an exhibitor’s table at the English District, Professional Church Workers conference. I told her that in the past budgets, the board has budgeted for it. I told her that I would see if I could find the information for the March 10th meeting. The 2017 budget approved $250.00 per group or a maximum of $2000.00 to be used by local groups for publicity.

1. 2019 Summer Training Registrants - from Paypal

- Katrina Jurica

1. Weekends and Reports – Let me just say, the report could be in my email and I have just not seen it. What date did you send it on? Also, if you did not go canvassing, tell me so that I do not expect a report. If you have sent me a report, but it says no report, please send it again, I’m sorry that I didn’t see it.
* Grace English Lutheran – no canvass
* Zion Lutheran Church – no report?
* Jehovah El-Buen Pastor Lutheran –report

 - Emmanuel Lutheran Church - report

* Shepherd of the Hills Lutheran Church – no report?
1. Pastor Tim Mueller (SID pastoral advisor) has announced that he is undergoing treatment for cancer. We need to keep him and his family in our prayers.

1. Email sent to Pastor Triplett on April 6th asking for advice about the 2018 ITT.